



23 September 2019

## NOTICE OF MEETING OF PARENT BODY PRESENTATION AND APPROVAL OF 2020 SCHOOL FUND BUDGET

A meeting of the Parent Body of Melkbosstrand High School is scheduled for 18:00 on 15 November 2019 at the school. This meeting is being called in terms of Section 38(2) of the South African Schools Act, Act 84 of 1996.

Melkbosstrand High School is a fee-charging school. The purpose of the meeting will be to *consider and approve the School Fund Budget for 2020* which is currently being prepared by the Finance Standing Committee of the School Governing Body (SGB) and will be available for viewing at the school's finance office from 28 October 2019.

### AGENDA SCHOOL FUND BUDGET MEETING - 15 NOVEMBER 2019 at 18:00

- |  |                           |
|--|---------------------------|
| 1. Welcoming   | DJ Ross (Headmaster)      |
| 2. Chair's report  | M Hartung (SGB Chair)     |
| 3. Minutes of the previous meeting                           | G Henning (SGB Treasurer) |
| 4. Finance presentation to summarise:                        | G Henning (SGB Treasurer) |
| 4.1 Audited 2018 financial statements                        |                           |
| 4.2 Year to date income & expenditure for 2019               |                           |
| 4.3 Budget for 2020  |                           |
| 4.3.1 Section 38A payments                                   |                           |
| 4.4 Exemption criteria and process                           |                           |
| 5. Discussion from the floor                                 | All                       |
| 6. Adoption of the following resolutions:                    | All                       |
| 6.1 School fees to be charged for 2020                       |                           |
| 6.2 Approval of the whole of the School Fund Budget for 2020 |                           |
| 6.3 Approval of exemption/subsidy process                    |                           |

Please note that the approval of resolutions as per item 6 on the agenda will be made by the parent body present at the meeting and therefore your attendance and support is very important.

Yours sincerely

  
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Michael Hartung (SGB Chair)



## KENNISGEWING VAN OEUVERGADERING VOORLEGGING EN GOEDKEURING VAN DIE 2020-SKOOLFONDSBEGROTING

'n Oeuervergadering is geskeduleer vir 15 November 2019 om 18:00 by die skool. Hierdie vergadering word byeengeroep in terme van Seksie 38(2) van die Suid-Afrikaanse Skolewet, Wet 84 van 1996.


Die Hoërskool Melkbosstrand is 'n skool wat skoolfooië hef. Die doel van die vergadering is om die skool se skoolfondsbegroting vir 2020 *te oorweeg en goed te keur*, welke begroting tans voorberei word deur die Finansiële Komitee van die Skoolbeheerliggaam (SBL) en wat beskikbaar sal wees vir besigtiging vanaf 28 Oktober 2019 in die finansieskantoor by die skool.

### AGENDA SKOOLFONDSBEGROTINGSVERGADERING - 15 NOVEMBER 2019 om 18:00

- |  |                            |
|--|----------------------------|
| 1. Verwelkoming  | DJ Ross (Skoolhoof)        |
| 2. Voorsittersverslag                                      | M Hartung (SBL-voorsitter) |
| 3. Notule van die vorige vergadering                       | G Henning (SBL-tesourier)  |
| 4. Finansiële voorlegging ter opsomming van:               | G Henning (SBH-tesourier)  |
| 4.1 Geouditeerde finansiële state 2018                     |                            |
| 4.2 Jaar-tot-datum-inkomste en uitgawes vir 2019           |                            |
| 4.3 Begroting vir 2020                                     |                            |
| 4.3.1 Seksie 38A-betalings                                 |                            |
| 4.4 Vrystellingskriteria en prosesse                       |                            |
| 5. Bespreking vanaf die vloer                              | Almal                      |
| 6. Aanvaarding van die volgende resolusies:                | Almal                      |
| 6.1 Skoolfooië betaalbaar vir 2020                         |                            |
| 6.2 Aanvaarding van die Skoolfondsbegroting 2020 as geheel |                            |
| 6.3 Aanvaarding van die vrystellings-/subsidieprosesse     |                            |

Let asseblief daarop dat die aanvaarding van die resolusies, soos per item 6 op die agenda, gemaak sal word deur ouers wat teenwoordig is by die vergadering, en derhalwe is u ondersteuning en teenwoordigheid van groot belang.

Die uwe

  
Michael Hartung (SBL-voorsitter)