



Hoërskool MELKBOSSTRAND High School

*“Sentrum van Uitnemendheid/Centre of Excellence
Ons berei jou kind voor vir sukses/We prepare your
child for success”*

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Posbus/Postal Box 311 Melkbosstrand 7437

Skoolhoof/Headmaster: D.J. Ross

(B.Com Honneurs/Honours, HOD/HED US/SU)

Waardegedrewe skool/Value driven school

-  Integriteit/Integrity
-  Omgee/Caring
-  Respek/Respect
-  Selfdiscipline/Self-discipline
-  Verantwoordelikheid/Responsibility
-  Hardwerkendheid/Diligence

18 November 2019

Dear Parents

MHS is grateful that we are able to offer your child an exceptionally high standard of education and learning, exposure to sports, arts and culture as an institution operating in a tough economic climate. In order to maintain and further enhance these standards, we are absolutely dependant on **parents to pay school fees, and pay the fees timeously**. As a young school, lacking the financial support that many of the older schools enjoy by virtue of an established alumni, we also have the additional burden of having to continuously add additional facilities, equipment, services and a staff complement to provide the best possible high school experience to our learners.

At the annual budget meeting (to which all parents received an invitation) held on 15 November 2019, the budget requirements for 2020 were explained, and the necessary context given for a 10.5% increase in school fees, which increase was approved by the attending parents.

We have strived to serve all the needs of our learners by increasing the fees to R23 174.00 for 2020. In turn we expect payment from all parents who have selected MHS as school of choice for their child, knowing that MHS is a fee paying school and as such, according to legislation, fees agreed upon at the annual budget meeting are compulsory for all learners. You have also signed the application form, on which this undertaking is clearly stated.

From April onwards, defaulting on the payment of school fees will result in the handing over such accounts to the school's debt collectors, in accordance with relevant legislation: "*The governing body of a public school may, by process of law, enforce the payment of school fees by parents who are liable to pay in terms of section 40.*" If no payment or agreement regarding payment has been made by 1 June of the academic year, the full amount for the year will be handed over. Parents will then be liable for their fees plus interest and costs.

Statements for school fees are sent monthly via email to parents who have not paid in advance for the year. Please send us your correct email address and also update us on any changes in this regard by email to finansies2@hsmelkbos.co.za.

Any financial agreement can only be finalized if it is submitted to the school in writing. Please contact the school if you want to change the payment option and check the school fees statements regularly. Inquire if you do not receive statements.

Please select a payment option, complete and return to the school as soon as possible.

BANKING DETAILS:

MELKBOSSTRAND HIGH SCHOOL
ABSA BANK
CHEQUE ACCOUNT: 4078551617
BRANCH CODE: 632005

REFERENCE: LEARNER NAME AND SURNAME (very important)

NON-PAYMENT OF SCHOOL FEES

Should you at any time be unable to meet your school fee obligations, please **contact the school in order to make arrangements**. Any financial arrangement can only be finalised once it has been submitted to the school in writing. Please speak to Mrs B. Koen in the finance department.

Thank you for your co-operation.



Mr. D.J. Ross

HEADMASTER

SCHOOL FEES 2020 : R23 174.00 PER YEAR

School fees are payable in advance and are due on the first day of the school year. In order to assist parents, MHS offers the below payment options across an academic year:

Option 1: Once-off payment R21 435.95 before end of Jan 2020 of (7.5% discount of R1 738.05)

Option 2: Once-off payment R22 015.30 before end of Feb 2020 (5% discount of R1 158.70)

Option 3: 10 x Equal Monthly payments of R2 317.40 January to October. If done by signing a debit order a 3% discount will apply and the debit order will be for R2 247.88.

Option 4: 11 x Equal Monthly payments of R2 106.72 January to November. If done by signing a debit order a 3% discount will apply and the debit order will be for R2 043.53.

Option 5: 4 x Equal Quarterly payments of R5 793.50 in January, April, July and October. If done by signing a debit order a 3% discount will apply and the debit order will be for R5 619.70.

Discount will be given if you have more than one learner in the school:

1st learner	-	Full payment	-	R23 174.00
2nd learner	-	10% discount	-	R20 856.00
3rd learner	-	20% discount	-	R18 539.20
4th+ learner	-	100% discount	-	R 0

Method of Payment:

- EFT
- Cash
- Debit card facilities available
- Debit order:
 - Please fill out the attached form and send it to finansies@hsmelkbos.co.za or finansies2@hsmelkbos.co.za,
 - Debit orders that are returned on more, than two occasions, will automatically be cancelled.

RETURN SLIP

PAYMENT STRUCTURE

Learner's name and surname: _____ Grade: _____

Please select method of payment by marking X underneath:

Debit order	EFT	Cash	Card Facilities

Payment option by marking the block next to the amount below with a X:

Option 1	Option 2	Option 3	Option 4	Option 5
7.5% DISCOUNT FULL YEAR PAYMENT IN JAN	5% DISCOUNT FULL YEAR PAYMENT IN FEB	10 x Payments JAN – OCT Debit order R2 247.78 []	11 x Payments JAN – NOV Debit order R2 043.53 []	QUARTERLY JAN, APRIL JULY, OCT Debit order R5 619.70 []
R21 435.95 []	R22 015.30 []	Cash/EFT R2 317.40 []	Cash/EFT R2 106.72 []	Cash/EFT R5 793.50 []

DEBIT ORDER FACILITY:

Only complete this section if you want to make use of the debit order payment method and fill in the day of the month that you want the debit order to be processed. Unpaid debit orders will be cancelled with immediate effect.

I hereby grant MHS permission to deduct the payment selected above via a debit order on the _____ day of the month.

Bank account details for debit orders:

Bank: _____ Account number: _____

Branch code: _____ Branch name: _____

Account holder: _____ Account Type: _____

Signed: _____ Date: _____

Parent responsible for school fees payments: _____